



**AGENDA**

May 15, 2023 ♦ 7:00 p.m.  
 Wattsburg Area Elementary Center

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

- A. Pledge
- B. Roll Call:
  - Mrs. Britni Burlingham
  - Mrs. Nicole Lee
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Shawn Matson
  - Dr. Andy Pushchak
  - Mrs. Lea Hetherington
  - Mr. Stephen Morvay
  - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the April 17, 2023 Regular Board Meeting and the May 8, 2023 Work Session.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - [General Fund](#): \$9,976,071.28
  - [YTD Budget to Actual Report](#)
  - [Capital Projects](#): \$495,814.93
  - [Cafeteria](#): \$623,977.86
  - [Cafeteria Profit/Loss](#): \$15,304.94 YTD \$42,443.22
- B. Bills
  - [Exhibit A1](#) General Fund Checks Already Written: \$95,754.65
  - [Exhibit A2](#) General Fund Checks Already Written: \$17,107.37
  - [Exhibit A3](#) General Fund Bills: \$559,550.80
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$457.75
  - [Exhibit B3](#) Cafeteria Bills: \$36,074.52
  - [Exhibit C3](#) Capital Project Fund Bills: \$49,360.00
  - [Exhibit D](#) SHS Activity Fund Report: \$82,152.39
  - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Appointment of School District Labor Counsel for the 2023-2024 Fiscal Year

- **Motion:** To appoint the firm of MacDonald Illig with Mr. Mark Kuhar as the Labor Relations solicitor for the 2023-2024 fiscal year.

LA – 2 (A) Appointment of School District Solicitor for the 2023-2024 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor for the 2023-2024 fiscal year.

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

F – 2 (A) Elect Treasurer for the 2023-2024 Fiscal Year

- **Motion:** To elect Steven Morvay as the WASD Treasurer and designated signatory for the 2023-2024 fiscal year.

F – 3 (A) Designation of Depository for the 2023-2024 Fiscal Year

- **Motion:** To approve Northwest Savings Bank as the WASD Depository for the 2023-2024 fiscal year.

F – 4 (A) Appoint Current Delinquent Per Capita Tax Collector

- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2023-2024 fiscal year.

F – 5 (A) Adoption of the Proposed Final General Fund Budget for 2023 – 2024

- **Motion:** To approve the adoption of the Proposed Final General Fund Budget for 2023 – 2024 ([Exhibit F](#)) in the amount of \$28,727,719 to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2023-2024 on May 15, 2023. A copy of the said budget in the amount of \$28,727,719 is open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 19, 2023, 7:00 p.m. at the Wattsburg Area School District Elementary Center.

VIII. **Building and Grounds – Mr. Shawn Matson**

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Alanna Young as an addition to the ESS Substitute List.

P – 2 (A) Leave Request

- **Motion:** To approve an Intermittent FMLA Leave for Susan Huff retroactive to March 27, 2023.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
  - Barbara Burdick, elementary teacher for the purpose of retirement effective June 13, 2023.
  - Richard Fenney, custodian effective March 25, 2023.
  - Randy Gunther, middle school teacher for the purpose of retirement effective June 13, 2023.
  - Valerie Dolph, cook/baker effective June 1, 2023.

P – 4 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  - Matthew Harman and Josh Thayer to attend Cyber Planning Workshop on May 16 17, 2023 in Edinboro, PA at an estimated cost of \$100. Funds from Professional Development.
  - Debbie Nuhfer and Sara Land to attend PSERS Training for HR Staff on May 8, 2023 virtually at an estimated cost of \$39. Funds from Professional Development.

P – 5 (A) Appointments

- **Motion:** To approve the following appointments:
  - Suzanne Zuba as Educational Support Aide, Class B, 7 hours/day, 185 days/year effective August 29, 2023.

P – 6 (A) WASD – WESPA MOA

- **Motion:** To approve the Memorandum of Agreement between Wattsburg Area School District and the Wattsburg Educational Support Personnel Association.

P – 7 (A) WASD – WEA MOA

- **Motion:** To approve the Memorandum of Agreement between Wattsburg Area School District and the Wattsburg Education Association.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) First Reading of Policies

- **Motion:** To approve the first reading of the following policies:
  - [Executive Summary](#)
  - 800 Records Management [Exhibit G](#)
  - 830 Security of Computerized Personal Information/Breach Notification [Exhibit H](#)
  - 830.1 Data Governance – Storage/Security [Exhibit I](#).

PL – 2 (A) Second Reading of Policies

- **Motion:** To approve the second reading of the following policies:
  - 011 Principles for Governance and Leadership [Exhibit J](#).
  - 137 Home Education Programs [Exhibit K](#).
  - 137.1 Extracurricular Participation by Home Education Students [Exhibit L](#).
  - 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students [Exhibit M](#).
  - 137.3 Participation in Career and Technical Education Programs by Home Education Students [Exhibit N](#).
  - 200 Enrollment of Students [Exhibit O](#).
  - 202 Eligibility of Nonresident Students [Exhibit P](#).

- 204 Attendance [Exhibit Q](#).
- 217 Graduation [Exhibit R](#).
- 221 Dress and Grooming [Exhibit S](#).
- 233 Suspension and Expulsion [Exhibit T](#).
- 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability  
*Merge and replace the following with revised policy 251* [Exhibit U](#).
  - 251 Homeless Students
  - 255 Educational Stability for Children in Foster Care
- 810 Transportation [Exhibit V](#).

PL – 3 (A) Rescind Policy

- **Motion:** To rescind policy 255 Educational Stability for Children in Foster Care.

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Seniors for Graduation 2023

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined [Exhibit W](#).

C – 2 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a middle school student anticipated April 17, 2023 through June 9, 2023.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit X](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Melinda Barnes, Elizabeth Bille, Ryan Gilfoyle, Stephanie Gilfoyle, Jessica Keffer, and Jacob Malec as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Appointments

- **Motion:** To approve Jack Corey as weight lifting coach for the 2022-2023 school year at Step 2+.

AE – 3 (A) Athletic Resignations

- **Motion:** To accept the resignation of Noah Runser, 7<sup>th</sup> & 8<sup>th</sup> grade football coach effective May 3, 2023.

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To approve items as surplus as outlined in [Exhibit Y](#).

- XVI. **Erie County Technical School – Mr. Steve Morvay**
- XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**
- XVIII. **Board Correspondence and Dialogue**
- XIX. **Adjournment**